



Newsletter Contents

- Revised NCI-Frederick Animal Study Proposal Template
- Revised NCI-Frederick ACUC Guidelines and Recommendations
- New ACUC Guideline for Transportation of Animals
- Revised LASP Standard Operating Procedures
- ACUC Office Contact Information
- Animal Facility Inspections
- Prompt Reporting of Animal or Facility Related Issues/Concerns
- Upcoming ACUC Meeting Dates and ASP Deadlines

Revised NCI-Frederick ASP Template

The ACUC has recently revised the [Animal Study Proposal Form](#). Please note in Section C a description of study progress to date is now required for all renewal submissions. Please use the updated ASP form when completing your ASP submission.

Revised ACUC Guidelines and Recommendations

The ACUC has recently revised the following guidelines. Please ensure that you and your staff review these guidelines and incorporate them into your research study as they apply:

- [Guidelines for Ascites Production](#)
- [Guidelines on Genotyping of Mice](#)

- [Guidelines for Rodent Blood Collection](#)
- [Recommended Needle Sizes, Sites, and Volumes for Injection](#)
- [Biological Material Risk Factors](#)
- [Helpful Hints for Completing the NCI-Frederick Animal Study Proposal Form](#)
- [Guidelines for the Designated Member Review and Expedited Review Processes](#)
- [Recommendations for Aseptic Technique and Post-Operative Care for Rodent Surgery](#)
- [Guidelines for the Skin Painting of Mice](#)
- [Calculations for Making Drug Preparations, Proper Drug Concentrations for Compound Delivery to an Animal, and Cell Preparations](#)
- [Guidance for Investigators Seeking Exemptions to the Rodent Breeding and Weaning Policy](#)
- [Testing Requirements for Biological Materials](#)
- [Recommendations for Anesthetics](#)

These guidelines and recommendations can be found at the following site: http://web.ncifcrf.gov/rtp/lasp/intra/acuc/fred/guidelines_nci.asp

New ACUC Guideline for Transporting Animals

The ACUC has recently created and approved a new guideline entitled [Transportation of Animals](#), which provides guidance on NCI-Frederick inter-building animal transfers.

Revised LASP Standard Operating Procedures

Below is a listing of revised LASP Standard Operating Procedures.

Please contact your facility manager if you require copies for your staff and/or have any questions as to how these SOPs relate to your animal research activities.

- 2.001 [Veterinary Care](#)
- 2.002 [Animal Health Reporting](#)
- 2.004 [Action Plan for Unexpected Diagnostic Results](#)
- 3.001 [Animal Room Environmental Monitoring](#)
- 3.002 [Cagewash Operation and Monitoring](#)
- 3.003 [Rackwasher Operation and Monitoring](#)
- 3.004 [Autoclave Operation and Monitoring](#)
- 3.005 [Water Supply and Monitoring Procedures](#)
- 3.006 [Use of Cage Cards for Animal Identification](#)
- 3.010 [Identification of Mice](#)
- 3.011 [General Daily Husbandry](#)
- 3.012 [Rodent Cage Changing Procedure](#)
- 3.020 [Rodent Room Log Sheet](#)
- 3.022 [Procedures for Handling Escaped Rodents](#)
- 3.023 [Animal Room Cleaning and Sanitizing Procedures](#)
- 3.026 [Washing of Cage Racks](#)
- 6.001 [Preparation of Standard Operating Procedures](#)

ACUC Office Contact Information

All Animal Care and Use Committee or Animal Study Proposal related questions should be forwarded to Ms. Angela Stahl [stahlam@mail.nih.gov] or Dr. Jeremy Smedley [smedleyj@mail.nih.gov].



Animal Facility Inspections

At least every six months, the NCI-Frederick Animal Care and Use Committee is required to inspect all of the animal facilities on campus using the *Guide for the Care and Use of Laboratory Animals* as a basis for evaluation. The areas of evaluation include: administrative, maintenance, safety, feed/bedding, caging, sanitation, pest control, animal health, and veterinary care. The ACUC inspection teams will be evaluating facilities in the upcoming weeks to fulfill this requirement. The ACUC would like to thank the facility staff, technicians, and investigators in advance for their assistance and dedication in providing quality animal care at the NCI-Frederick.

Prompt Reporting of Animal or Facility Related Issues/Concerns

Any individual that is concerned about the health or well-being of an animal [or facility operations/procedures/equipment that may jeopardize animal health or well-being] should first discuss your concerns [both verbally and by follow-up e-mail] with the applicable facility manager and/or the Laboratory Animal Sciences Program [LASP] Director.

If you cannot or do not wish to raise your concerns with either of these individuals or if you are not satisfied with the response from the relevant person, you may raise your concerns with the LASP Director or the NCI-Frederick Animal Care and Use Committee [please refer the notice [Reporting Animal Care and Use Concerns](#)].

Upcoming ACUC Meeting Dates and ASP Deadlines

MEETING DATES	ASP SUBMISSION DEADLINES
September 17	August 20
October 15	September 17
November 19	October 15
December 17	November 19